

Psychology 495 (Independent Study) Contract

This contract represents an agreement between the PSYC 495 student and the supervising faculty member prior to the beginning of the PSYC 495 concerning expectations and procedures related to the PSYC 495 experience. A Course Registration Approval Form will be given to the student when a signed copy of this contract is submitted to the Student Records Office. **The student must submit the Approval Form to Admissions and Records to be enrolled in the course.**

Student Name _____ Student ID _____

Phone _____ e-mail address _____ *

***Students will be contacted using their MIX e-mail addresses. The e-mail address provided here will serve only as a backup.**

Address _____

Semester and Year: ___ Fall ___ Spring ___ Summer I ___ Summer II 20____

Type of PSYC 495: ___ Research ___ Readings ___ Practicum

Is this PSYC 495 serving as the student's capstone experience? ___ Yes ___ No

Project title and brief description _____

Location of project: ___ Life Sciences Building ___ Other: _____
Times student must be available (specify regular meeting times, weekends, evenings, etc.): _____

Activities and requirements:

Number of credits: _____ Beginning and end dates: _____
Total hours of work: ___ 135 (3 credits) ___ 90 (2 credits) ___ 45 (1 credit) ___ Other: _____
Approximate number of hours per week: _____

All PSYC 495 students must complete a quiz concerning course guidelines at the beginning of the semester and complete evaluation materials at the end of the semester via WebCT. Information on completing these requirements will be sent to students' MIX e-mail addresses. Failure to complete these requirements will result in midterm and/or final grades of F.

Specify the approximate percentage of time during the semester that the student will be expected to spend in each applicable activity listed below:

- ___ assist in planning project
- ___ literature review/library work
- ___ recruit subjects
- ___ run subjects
- ___ collect data
- ___ administer standardized tests

(over)

Psychology 495 (Independent Study) Contract

This contract represents an agreement between the PSYC 495 student and the supervising faculty member prior to the beginning of the PSYC 495 concerning expectations and procedures related to the PSYC 495 experience. A Course Registration Approval Form will be given to the student when a signed copy of this contract is submitted to the Student Records Office. **The student must submit the Approval Form to Admissions and Records to be enrolled in the course.**

Student Name _____ Student ID _____

Phone _____ e-mail address _____ *

***Students will be contacted using their MIX e-mail addresses. The e-mail address provided here will serve only as a backup.**

Address _____

Semester and Year: ___ Fall ___ Spring ___ Summer I ___ Summer II 20____

Type of PSYC 495: ___ Research ___ Readings ___ Practicum

Is this PSYC 495 serving as the student's capstone experience? ___ Yes ___ No

Project title and brief description _____

Location of project: ___ Life Sciences Building ___ Other: _____
Times student must be available (specify regular meeting times, weekends, evenings, etc.): _____

Activities and requirements:

Number of credits: _____ Beginning and end dates: _____
Total hours of work: ___ 135 (3 credits) ___ 90 (2 credits) ___ 45 (1 credit) ___ Other: _____
Approximate number of hours per week: _____

All PSYC 495 students must complete a quiz concerning course guidelines at the beginning of the semester and complete evaluation materials at the end of the semester via WebCT. Information on completing these requirements will be sent to students' MIX e-mail addresses. Failure to complete these requirements will result in midterm and/or final grades of F.

Specify the approximate percentage of time during the semester that the student will be expected to spend in each applicable activity listed below:

- ___ assist in planning project
- ___ literature review/library work
- ___ recruit subjects
- ___ run subjects
- ___ collect data
- ___ administer standardized tests

- interact with clients
- code data
- enter data
- analyze data
- readings (number of pages weekly: _____)
- meetings: _____ weekly _____ biweekly _____ other: _____
- write report(s) (due dates: _____)
- keep journal
- clerical work
- other: _____

Evaluation

Section student is registering for:

- Section 1
- Section 2 (only if registered for another 495 in Section 1)
- Section W01 (writing section)
- Section C01 (capstone section)

Students registered in Section 1 or 2 will be graded on a pass-fail basis. Students registered in Section W01 or C01 will be given a letter grade.

Evaluation will be based on (specify percentage if appropriate):

- term paper
- intermittent papers
- journal
- attendance at meetings
- participation in meetings
- completion of assigned tasks
- accuracy in performing tasks
- reliability and dependability
- evaluation by other supervisor(s)
- other: _____

STUDENT: I agree to work on the project described above. I agree that I will complete the PSYC 495 quiz at the beginning of the semester and complete evaluation materials at the end of the semester.

 Printed Name Signature Date

FACULTY MEMBER: I agree to meet regularly with, directly supervise, and evaluate this student. I have read the Department policies concerning PSYC 495 and agree to be responsible for ensuring that these policies are followed.

 Printed Name Signature Date

GRADUATE STUDENT (if relevant): I agree to work with this student. I understand that both the student and I will be supervised by the above named faculty member. I have read the Department policies concerning PSYC 495 and agree to abide by these policies.

 Printed Name Signature Date

A copy of this signed contract must be placed on file in the Student Records Office.

Revised Feb. 2006.