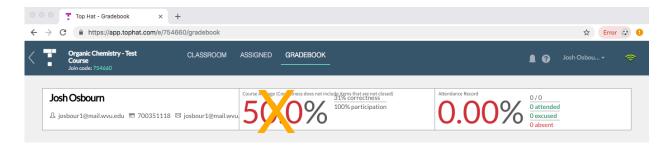# How to Estimate Your Participation Grade on Top Hat

The listed participation grade on Top Hat is not accurate is it includes quizzes and other non-participation points.
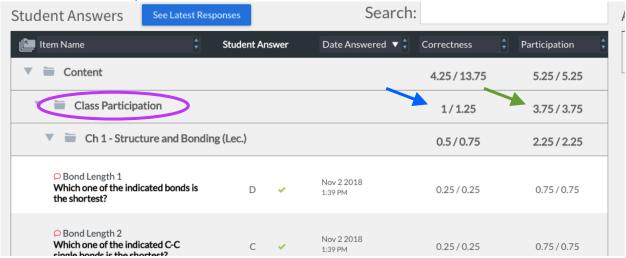
1. Log-In to Top Hat on a computer web browser. *Do not use the mobile app or a mobile browser.*

2. Click the "Gradebook" tab at the top of the page.

3. Ignore the **Course Average** at the top of the page.

4. If it's not already selected, click the **"View all Content"** button.

5. Find the Class Participation Folder

6. Use the Correctness and Participation Values associated with the Class Participation folder to estimate your participation grade.
   - Sum up the earned correctness and earned participation points. In this case (1 + 3.75 = 4.75).
   - Sum up the possible correctness and earned participation points. In this case (1.25 + 3.75 = 5.00).
   - Divide the earned points by the points possible and multiply by 100 to get your participation grade. In this case (4.75/5.00 x 100 = 95%)

7. As I have previously mentioned, I will add 20 points (up to a max score of 100) to your participation grade to account for the *correctness penalty* associated with the questions and to help with a question or two that you may have missed or were unable to answer.